

2015 3 21 AGM

Draft Minutes for the Oxford and District Federation of Allotment Associations

Annual General Meeting 21st April 2015

Attending: Federation Committee; Wendy Skinner Smith (Chair), Ian Sheppard (Vice-Chair)
John Lardner (Treasurer), Tim Treacher (Competition sub-committee chairman), John Hastings

Associations; **Barracks Lane – Andrew Fairweather-Tall, Sarah Baker Wilkes Lenthall Road - Colin Sharp, Old Marston Mill Lane- Christine Mitchell, Sorrel Road- Bill Wright, Kestrel Crescent- Roy Leach, Cowmead -John Hastings- Faith Phipps, Risinghurst - Bill Couldrick, Bartlemas -Samia Shibli – Miles C Stapylton, Barton Fields – Janet Woodman – Michael Evans, Cripsey Meadow – Wendy Skinner Smith – Claire Pike, Cutteslowe - Ian Sheppard – B Findlay. East Ward –Julian Stern. Eden Drive – John Lardner – Tony Harris. John Garne Way – David Ruffles – Eric Perkins, Osney St Thomas – Nick Jackson. South Ward - David Allen. Spragglesea Mead – Tim Treacher – Michael Walker. St Clements & District- Philippa Major – Phil Baker, Town Furze - Heather Armitage. Trap Grounds –Virginia Wallis, Bartholomew Road - Neil Holt Headington and District –Mike Halliwell**

Total 21 associations represented

1. **Welcome by the chair.** The chair thanked all for attending.
2. **Apologies for absence.** Cyril Martin (Kestrel Crescent), Jonathan Clark (Trap), Zeb Turner Johnson (Wolvercote)
3. **Minutes of the last AGM.** These were accepted as a true account of the meeting. There were no Matters Arising.
4. **Annual Report.** The chair asked for any questions on the report which had been circulated. There were no questions.

Wendy confirmed that the 'Gardeners Question Time' event was very successful and a small profit had been made for ODFAA

OCC was applying to have Horspath Road allotments statutory Allotment designation removed. The site has not been used for 15 years and there are plans to develop it. The housing development at East Minchery farm now has 8 new plots available.as the federation has a small waiting list for plots across the City it needs a clear letter from OCC that any unused plots now being used for development must be noted and registered if there is any short fall in the future which will need to be addressed and sites be made available. Barracks lane **asked if any revenue is forthcoming to the Federation from these sites being used for housing. Wendy said she would raise this with OCC as there were continued discussion about the capital budget and contributions from sub stations being included in our budget, not Parks general budget.**

The OCC current lease and rent review is on target to be completed for all the Allotment Associations.

5. **Annual accounts and treasurers report.** JL summarized his report of which a printed copy was available to all members.

- a) The income this year was up from last year due to OCC paying the full amount to ODFAA for the Allotment competition, the Allotment competition last year cost approximately 1022 to run which OCC contributed 978.00,
- b) The insurance cost for 2014 / 2015 was the same as last year, but should be reduced once the issue of employee liability has been confirmed.

c) Parks OCC will book the rooms and equipment as needed at the town hall for OCC/ODFAA meetings in order to obtain reduced rates.

d) The ODFAA funds are in a sound financial state and accepted by the Chairman to sign off for 2014.

6. Election of Officers and Committee members – The existing officers and committee members were unanimously elected and unopposed: Chair – Wendy Skinner Smith; Vice Chair – Ian Sheppard; Treasurer – John Lardner; Tim Treacher, John Hastings, were re-elected as committee members, currently the post as Secretary is vacant and will be covered by present committee until a replacement is forthcoming.

7. AGM item -

A/Dates, arrangements, budget and prizes for the 2015 ODFAA/OCC allotment competition

TT made a brief report about the competition. And documents had been transmitted electronically by Parks and paper copies given out at the meeting. Those Associations not on emails will also have a paper copy sent to the Secretary of the association.

The individual prizes will be kept the same but it was proposed that the site prizes be increased to £150, £100 and £50 for 1st 2nd and 3rd using £350 from the ODFAA budget. This was discussed. It was confirmed last year's winners of classes may not enter this year. Also it was proposed a prize of £50.00 be awarded to the most improved site from those who entered last year. A vote was taken to approve the budget for the competition and this was approved unanimously.

There being no other business the meeting closed at 7.15pm

Dates for 2015/2016 meetings

- *May 4th insurance renewal (membership fees must have been paid by this time)*
- *May 15th Friday Final date for competition entries*
- *May 20th Weds ODFAA committee planning meeting 7pm Chair's house.*
- *June 14th Sun 1st Allotment Competition judging*
- *Aug 18 Tues 8.30am OCC /Fed Committee*
- **September 22 Tues Allotment Liaison meeting 7 for 7.30pm**
- *September 5th/6th Sat/Sun 2nd Allotment Competition judging*
- *October 29th Allotment Competition Award Ceremony in the Town Hall*
- *Dec 8th Tues 8.30am OCC /Fed Committee*
- **2016 Jan 19th Tues Allotment Liaison meeting 7pm for 7.30pm**
- *March 8th Tues 8.30am OCC /Fed Committee*
- **April 19th Tues 6.30 -7 pm O&DFAA AGM /7.30 Allotment Liaison meeting**