

Oxford and District Federation of Allotment Associations

Founded 1919 - Centenary Year 2019

working together for Oxford allotments

Treasurers Report 2019

This report for 2019 is accompanied by two printouts.

Account Transactions for 2019

- The income details on the left are arranged with columns for subscriptions [2,618], insurance, the potato fair, and miscellaneous items. The expenditure is on the right, in columns for Potato Fair, Insurance, Admin Centenary, Competition, & Talks. In order to fit this to one single page the misc. column on the income side equates with admin, centenary, competition and talk on the expenditure side.
- Subscriptions are slightly down on last year, 62 members less which is surprising as associations have noted increased interest in plots.
- Our Public Liability insurance, which includes Employer's liability, is with Zurich, who are also the Councils' insurance contractor. This is shown as a purchase and then as a receipt. ODFAA pays the premium, as required, as it is arranged on the basis of membership of ODFAA. When the documentation is through, the cost is refunded from our OCC Allotment budget, as in our agreements with the Council. This year non council sites were asked to pay their share, so four sites made their contribution. The astute will note a 78p error which crept in.
- The Potato Fair shows the % donation from Pennard Plants, which is based on their turnover on the day. The cost tabulated is the cost for the hire of the hall, hired in the previous year. The cost of the hall for 2020 is included.
- Our admin expenses show the cost of producing folders of aerial photos of sites and a pull-up banner, both for event publicity; a stall fee for the Elder Stubbs Festival and the website fee for the next two years.
- Centenary year events were in part covered by £1666.46 ring fenced in 2017. This helped to fund-
 - the twinning celebration with Grenoble,
 - production of the centenary book with £200 towards draft printings
 - catering for the centenary events in August
- The Allotment competition budget of £800 from 2018 with the balance of £861.58 from our funds.
- The hall for the cancelled November talk cost us £58.50. WOCC may be able to credit this in the future?
- The summary panel shows that our balance held has fallen from £6796.82 to 5163.39 by year end.

Income and Expenditure Account was produced by our nominated inspector and show 2018 comparisons

- Focus first on the 2019 column. Our income is shown as the subscriptions, £167 from the potato fair and £57 from books sold. (Over £300 of books have been sold but these will be credited in 2020 figures.) Accounting procedure records the profit on the potato fair. The hall fee that was paid a year ago, not that shown on my first exhibit.
- Expenditure includes the cancelled hall cost, the web site, the twinning event, Elder Stubbs Festival cost, the display banner and folders. The competition and award evening are shown as a cost of £745.75, because accounts bring in an underspend from the previous year.
- The Centenary Fund, the protected £1666.46 is all spent in the next section of the sheet.
- The balance sheet shows that we have a balance of £5163.39, with the Potato Fair hall fee 2020 having been paid. Projecting forward, I anticipate c.£3500 will be needed to fund the insurance payment. We have already paid £422 for legal advice in the past two months which leaves around £1100 as available funds. That will shortly be boosted by £1000 - £1500 in subscriptions. The decision was taken last year to increase the fee from 40p to 50p, if the membership is static it will bring in an extra £250.
- We have little surplus in the account until the insurance is repaid and annually we need to have this large sum available at the beginning of the financial year. At present we have no planned expenditure, but we should anticipate supporting talks, stalls, training and competition - celebrations. Obviously to run any events we need to have capital outlay. Funds in the past year were not adequate to support the necessary legal advice which OCC make an association/ODFAA responsibility in negotiations and we do live in an increasingly litigious society. This shortage of funds was largely averted thanks to the generosity of Cripsey Meadow who contributed their site NAS membership to enable us to use NAS along with favourable fees for some limited legal access. As stated in the annual report we need to discuss future subscriptions to enable ODFAA to manage training to support our new agreement as well as the legal advice which is nowadays so often needed.

John Lardner ODFAA Treasurer