

Draft Minutes for the Oxford and District Federation of Allotment Associations

Annual General Meeting 30th March 2023

Attendees:

Federation Committee:

Nick Jackson (Chair)
Phil Baker (Co-chair)
John Lardner (Treasurer)
Jane Millar (Officer, Website)
Roy Leach (Officer, Disputes)
Julia Brocklesby (Officer)
Jon Willis (Minutes Secretary)

Oxford City Council

Chewe Munkonge – (City Counsellor and Cabinet Member for Leisure and Parks)
Richard Waple (Corporate Property)
Caroline Chanides (Green Space Development)

Associations:

Barracks Lane – Liz Bentley
Bartholomew Road – Raju Lall, Neil Holt, Julie Stone
Bartlemas Close – Samia Shibli, Tracy Crossman
Barton Fields – Carolyn Davis, Julie Cordery
Brasenose Farm – John King, Colin Sherwood
Court Place Farm – Jane Wilson
Cow Mead – John Hastings
East Ward – Jon Willis, Jane Millar
Eden Drive – John Lardner, Paul Roblin
Fairacres Road – Paul Hopkins
John Garne Way – Alan Cooper, Mary Ashford
Kestrel – Roy Leach
Lenthall Road – Lorin Watt
Marston Ferry & Blackhall – Lucy Ball, Edward Bradley
Osney, St Thomas & New Botley – Nick Jackson
Risinghurst – Jenny Bowles
St Clements – Phil Baker
Sorrel Road – Donna Dickson, Andy Dickson
South Ward – Emma Tinker
Spragglesea Mead – Tony Cox
Thompson Terrace - Julia Brocklesby
Upper Wolvercote – Zeb Turner-Johnson
Van Diemans Lane – Susanne Marburg

1. Welcome by the Chair, Phil Baker

2. Apologies for absence.

Cuttleslowe - Ian Shepard

3. Minutes of the last AGM 9th April 2019 and Matters Arising.

These had been circulated to the membership and were accepted as a true account of the meeting. The 2 actions assigned to JL had been carried out. Minutes are on website under [Meeting minutes](#) section.

4. Annual Report.

- Annual Report had been circulated previously. The only comment was that there was a typo regarding the annual membership fee – it should read 50p not £50.
- Some points will be coming up as agenda items for this meeting (competition, insurance *etc.*).
- The exact dates for meetings will be confirmed later, but we are going back to the pre-pandemic schedule for meetings.

5. Annual accounts and Treasurers report

- Treasurers report and accounts for the past 3 years have been circulated previously. There were not comments. JL pointed out that public liability insurance has increased 10%.

6. Election of Officers and Committee members.

The officers and committee members were unanimously elected, unopposed:

- Co-chairs – Phil Baker (St Clements & District) and Nick Jackson (Osney St Thomas & New Botley)
- Treasurer – John Lardner (Eden Drive)
- Minutes Secretary – Jon Willis (East Ward)
- Disputes Resolution Officer – Roy Leach (Kestrel Crescent)
- Website Officer – Jane Millar (East Ward)
- Committee Officer – Julia Brocklesby (Thompson Terrace)

It was noted that we still desperately need more committee members, so please contact us if you would be willing to help.

7. AOB

- Tony Cox (Spragglesea Mead) is formulating a pesticide policy for their site, and asked what other sites are doing. A variety of approaches were reported, and it was requested that those with a policy document could share them with other sites. Caroline Chanides reported that OCC have strict rules on pesticides, especially regarding storage. They will share their 'banned list' with ODFAA.
- Chewe Munkonge (OCC) stated that banned chemicals can only be removed by one company, details of which were sent after the meeting:

ian.kitson@kitsonrecycling.co.uk

KITSON RECYCLING LTD
2 DEAN RISE
HURTBOURNE TARRANT
ANDOVER
HAMPSHIRE
SP110DA

They have disposed of waste for us in the past and will be able to supply the correct paperwork under the Hazardous Waste Reg 2005

The Allotments will need to gather this all up to one site and go through all the items, list the contains and packets names, whether empty or part empty, all containers and packages with any residue chemicals still in them will need to be listed with name of the main chemical within, and percent within each container or packet.

Once you have this all listed Ian should be able to help you.

They charge a fee, but it is possible to get this funding through the ward councillors' budgets. **JL volunteered to investigate coordinating the collection across all sites.**

- A request was made to share associations experience of setting up as a co-op. It was noted that the FCA is very slow to respond, so the process can be very drawn out.